



CENTRAL CASCADES FIRE & EMS
Regular Board Meeting Minutes
October 19, 2023

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- I. **Opening of Meeting** *President, John Gartland*
- ✓ Meeting called to Order @ 17:00/Welcome – Recording started
 - ✓ Pledge of Allegiance
 - ✓ Roll Call – 5 Board Members present
 - John Gartland, President
 - Steve Stewart, Vice President
 - Sue Ward, Secretary
 - Brad Kahler, Treasurer
 - Paula Elissondoberry, DirectorAlso in attendance:
 - Mike Dolan, Volunteer - Engineer
 - Mark Russell, Community Member
 - ✓ Agenda Review – Brad would like an addition in New Business (Tractor)
 - ✓ President's Items and Correspondence – The Communique Summer 2023
- II. **Secretary's Report** *Secretary, Sue Ward*
- ✓ September 21, 2023 Regular Board Meeting Minutes – These were emailed out to the Board for review in advance. **Motion made by Steve to accept Secretary's Report as presented; Second by Paula; no further Discussion; Vote unanimous; Motion carried.**
- III. **Treasurer's Reports** *Treasurer, Brad Kahler*
- ✓ Reviewed Current Reports from last meeting to date: Reconciliation Summary and Detail through 10/02/2023; US Bank Transaction Journal, Balance Sheet, and Profit & Loss thru 10/15/2023. Reviewed upcoming property tax income, interest on reserve accounts is 5%, pump project items, grant money reimbursements, inflation is showing. Discussion of P & L numbers, garage completion and potential additions, Fire Level signs. **Motion made by Steve to accept Treasurer's Report as presented; Second by Paula; no further Discussion; Vote unanimous; Motion carried. Sue signed Summary.**

IV. **Operations Reports**

Mike Dolan, Brad Kahler

✓ Various Items/Activities

- Brad – Grants – reviewed Tim’s report – attached. AED replacements to be done, training classes will be held for new brand of AED, Narcan will be put in AED cabinets, and potentially at Station for community outreach; Narcan training could be done. Discussion on possible risk if old AEDs are given to other entities such that the transfer is in an “as is” condition. Review of pump project. Still waiting for an Engineer stamped permit for the LED sign. Hunter Communications has been installing fiber and it should be pulled to tower in the next couple of days, hoping for cell service provider interest. Yellow Knife intends to use the fiber route back to Bend but we committed to \$200 per month for Hunter beginning in January to move the project forward.
- Mike - Personnel/Training – reviewed Andy’s report – attached. DPSST = Department of Public Safety Standards & Training.
- Steve reports Tim says we have qualified for the full SDAO discount.

✓ Community Region/Events

V. **Unfinished Business**

All

- ✓ Financial Review – no questions.
- ✓ Public Use of District Facilities Policy Review – this is moved to 1:00pm prior to the next Board Meeting. Discussion of who were a part of the original group that established the current policy – Dick & Sally Carlson, Carol & Nick Glovinger, Brad, Steve, Tim. Review of different groups who have used the building. Do all of the HOAs make donations?

VI. **New Business**

All

- ✓ 2012 trackless Tractor for snow removal – Brad discussed buying this in an online auction for a total of \$10,171.76 including shipping, and importation. Reviewed the usual cost for snow removal and how quickly this could pay for itself, in addition to having our staff keep the pavement continually maintained. **Motion made by Steve to purchase package from Brad; Second by Paula; no further Discussion; Vote unanimous with Brad abstaining; Motion carried.**

VII. **Good of the Order**

VIII. **Confirm Next Meeting and Adjournment**

- ✓ The next Regular Board Meeting will be held Thursday, November 16 @ 2:00 pm in the Central Cascades Fire & EMS District Community Service Center preceded by the Public Use of District Facilities Policy Work Session at 1:00 pm.
- ✓ Meeting adjourned @ 18:23.

John Gartland, President

File: Meeting Agenda
Secretary’s Report
Treasurer’s Reports
Andy Fischer Training Officer’s Board Report – October - Training/Personnel/Calls
Tim Cramblit Board Report 10/19/23 – Grants/Equipment/Facilities/Projects/Training