



CENTRAL CASCADES FIRE & EMS

Regular Board Meeting Minutes

February 16, 2023

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I. **Opening of Meeting**

President, Steve Stewart

- ✓ Meeting called to Order @ 14:00/Welcome – Recording started
- ✓ Pledge of Allegiance
- ✓ Roll Call – 5 Board Members present
 - Steve Stewart, President
 - John Gartland, Vice President
 - Sue Ward, Secretary
 - Brad Kahler, Treasurer
 - Paula Elissondoberry, Director
- Also in attendance:
 - Tim Cramblit, Deputy/Division Chief
 - Andy Fischer, Training Officer
- ✓ Agenda Review/Additions – none.
- ✓ President's Items and Correspondence – 3 Christmas Cards, SDAO Conference info (last weekend), Thank You from Cedar Creek Fire

II. **Secretary's Report**

Secretary, Sue Ward

- ✓ January 19, 2023 Regular Board Meeting Minutes – After revisions made per review with Steve, these were emailed out to the Board for review in advance - **Motion made by Steve to accept as presented; Second by Brad; no further Discussion; Vote unanimous; Motion carried.**

III. **Treasurer's Reports**

Treasurer, Brad Kahler

- ✓ Reviewed Current Reports from last meeting to date: Reconciliation Summary (transferred \$100,000 to checking account) and Detail through 01/31/2023; US Bank Transaction Journal, Balance Sheet, Profit & Loss Budget Performance through 02/11/2023. Most of Building Maintenance budget already used. Gable vent at west end of building is gone. Suggested to have 1, if not 2 made from galvanized sheet metal. \$10,000 from VFA grant outstanding. Donations: Costco, John Gartland, Thrivent. Audit was \$5,000. Discussion of quality of Audit. **Motion made by John to accept Treasurer's Report as presented; Second by Paula; no further Discussion; Vote unanimous; Motion carried. Sue signed Summary.**

IV. **Operations Reports**

Andy Fischer, Tim Cramblit, Brad Kahler

- ✓ Various Items/Activities
 - Andy - Personnel/Training - We have a new applicant that is a friend of Lindsay & Dillon's named Marina and is an EMT. Lindsay has hit the halfway point of the Paramedic Program, Dillon has started Intermediate, both at LCC (Lane Community College). Winter Fire School is at the end of February, Andy will attend. OVFA (Oregon Volunteer Firefighters Association) has the dates posted for the conference in June, Alex applied for, and was accepted to a class at National Fire Academy in April.
 - 2023 calls – 5: 4 MVA (most non-injury), 1 Auto Aid Fire Alarm (mutual with Crescent).
 - Tim – not much change from January; several grants asked for more information, not heard from OSFM (Oregon State Fire Marshal), radios from VFA (Volunteer Firefighters Assistance) grant were installed. Tim reinforced the importance of logging time for everything occurring at CCF&EMS, and for any training taken, here or online. Discussion about the best way to capture what's on the sign-in log. Discussion about how to best track calls so they more closely match NFIRS (National Fire Incident Reporting System) stats.
 - Brad – 1211 may be ready soon. 1291 was purchased by Crescent FD for \$1,000.
- ✓ Community/Region Events
 - Candle lighters - 02/26
 - Crescent Lake Ski Race - 03/05

V. **Unfinished Business**

Brad Kahler

- ✓ 1291 – Crescent FD purchased for \$1,000 as reported above.
- ✓ Report of Annual Insurance Cost – Brad sent out a report of last several years. Discussion of increases and longevity credits. SDIS is currently self-insured, but looks like they will be using SAIF (State Accident Insurance Fund). WHA now, Bancorp in the past. AD&D insurance through a 3rd party. Suggested that both WHA and Bancorp give us quotes for the following year. The difference would likely be in the brokerage fees.

VI. **New Business**

All

- ✓ Struck-By Incidents – This was talked about in an SDAO article, and is about a reporting system that would capture data from across the country. Discussion regarding our protocol when stopping on a highway. Suggestion and discussion for installing Dash Cams in all vehicles. Good subject of the next SDAO/SDIS grant.

VII. **Good of the Order**

- ✓ MIA flag is flying oddly. Can be fixed at same time Wind Sock is replaced.
- ✓ Audits can be returned when review is complete.
- ✓ CLHA/OLHA/FS/CCF&EMS Pre-season Meeting – May 12th.
- ✓ Recognition Dinner to be May or June and done jointly with Crescent FD. June suggested.
 - Recommended that we get a plaque for Mike Dolan for all the work he's accomplished.

VIII. **Confirm Next Meeting and Adjournment**

- ✓ The next Regular Board Meeting will be held Thursday, March 16, 2023 @ 2:00 pm in the Central Cascades Fire & EMS District Community Service Center.
- ✓ Meeting adjourned @ 15:20.

Steve Stewart, President

File: Meeting Agenda
Secretary's Report
Treasurer's Reports