



**CENTRAL CASCADDES FIRE & EMS**  
Regular Board Meeting Minutes  
June 16, 2022

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**I. Opening of Meeting**

*President, Steve Stewart*

- ✓ Meeting called to Order @ 17:08/Welcome – Recording started
- ✓ Pledge of Allegiance
- ✓ Roll Call – 5 Board Members present
  - Steve Stewart, President
  - John Gartland, Vice President
  - Sue Ward, Secretary
  - Brad Kahler, Treasurer
  - Paula Elissondoherry, Director
- Also in attendance:
  - Andy Fischer, Training Officer
  - Tim Cramblit, Deputy/Division Chief
- ✓ Agenda Review/Additions – none.
- ✓ President’s Items and Correspondence – copy of 2022 – 2023 Budget Proposal.

**II. Secretary’s Report**

*Secretary, Sue Ward*

- ✓ May 19, 2022 Regular Board Meeting Minutes – After revisions made per review with Steve, these were emailed out to the Board for review in advance - **Motion made by John to accept as presented; Second by Paula; no further Discussion; Vote unanimous; Motion carried.**

**III. Treasurer’s Reports**

*Treasurer, Brad Kahler*

- ✓ Current Reports covering from last meeting to date: Profit & Loss Budget Performance, US Bank Transaction Journals, Balance Sheet – due to Washington Federal not able to provide a bank statement, no Reconciliation Summary and Detail, but reviewed US Bank transactions, Donation of \$20 from Jessica Gregg in memory of Kim E. Gregg, **Motion made by Sue to accept as presented; Second by Paula; no further Discussion; Vote unanimous; Motion carried.**
- ✓ Resolution #0616-22-1 Adopting the Budget, Resolution #0616-22-2 VFA Grant added to line item 7401, **Motion made by Steve to accept as presented; Second by John; no further Discussion; Vote unanimous; Motion carried.** Resolution #0616-22-3 Brook Reinhard Annexation postponed due to no communication from property owner.

#### IV. **Operations Reports**

*Andy Fischer, Tim Cramblit, Brad Kahler*

✓ Various Items/Activities

- Personnel – Alex Nusser was accepted and has passed the Background Check. Lindsay Lowen is doing well and in the Paramedic Program; Alex and Lindsay will work towards Fire Fighter I certification. Mike Dolan’s training will include Evolutions – Rigs/Driver
- Operations/Community – Dual Certified turnouts from VFA grant have been received; Fuel Cards are new; AED cards may be available from Travis, but we may get them through a grant; AED batteries are \$100 each. HVAC is all good now. Heliport windsock needs to be replaced and Andy will check the flag lights.
- Training – Drafting & Water Supply, Driver’s Certification, NFPA (National Fire Protection Association) Assess Ignition, OVFA (Oregon Volunteer Fire Association) Hermiston – Fire Officer #1
- Calls (6) – 1 MVA (Motor Vehicle Accident) near Oakridge, 1 structure fire, 1 auto fire, 3 medical calls. Oakridge is thin on staffing.
- Grants – Tim covered highlights. New VFA (\$10,000) grant to be for radios and 2 repeater stations was won. OREM (Oregon Resilience and Emergency Management) Spire grant was submitted with letters showing support from 3 different counties, Oregon State Fire Marshal grant was submitted and won resulting in \$34,980 for staffing and iPads, which will make reports able to be done on site and more efficiently, OHA (Oregon Health Authority) PAD (Public Access Defibrillation) Grant available up to \$20,000 . Board Members again encouraged to take SDAO training to maximize our 10% discount.

✓ Community, Region Events

- Hunter Communications – Lane Council of Government is in contact; we may be able to utilize a USDA Reconnect Grant.
- Walker Rim Riders does have the Labor Day Pancake Breakfast on their activity schedule. Brad requests if the prices change, to let him know as it is on our website.

#### V. **Unfinished Business**

*Brad Kahler*

- Fire District Annexation Request: Resolution has been postponed as mentioned above.

#### VI. **New Business**

*All*

#### VII. **Good of the Order**

*All*

- ✓ It was noted that the next meeting include elections for Board Members. President Steve Stewart asked if there would be any changes needed and none were requested.

#### VIII. **Confirm next meeting and Adjournment**

- ✓ The next Regular Board Meeting will be held Thursday, July 21, 2022 @ 5:00 pm in the Central Cascades Fire & EMS District Community Service Center.
- ✓ Meeting adjourned @ 18:08.

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*Steve Stewart, President*

File: Meeting Agenda  
Secretary’s Report  
Treasurer’s Reports