



CENTRAL CASCADDES FIRE & EMS
Regular Board Meeting Minutes
March 17, 2022

Cell Phones and/or Pagers – Please turn to **SILENT** or **OFF**

I. **Opening of Meeting**

President, Steve Stewart

- ✓ Meeting called to Order @ 14:00/Welcome – Recording started
- ✓ Pledge of Allegiance
- ✓ Roll Call – 5 Board Members present
 - Steve Stewart, President
 - John Gartland, Vice President
 - Sue Ward, Secretary – via Zoom
 - Brad Kahler, Treasurer
 - Paula Elissondoherry, Director
- Also in attendance:
 - Andy Fischer, Training Officer
 - Tim Cramblit, Deputy Fire Chief – via Zoom
- ✓ Agenda Review/Additions – none.
- ✓ President's Items and Correspondence – SDAO Annual Reports including member benefits, Certificate of Membership

II. **Secretary's Report**

Secretary, Sue Ward

- ✓ February 17, 2022 Regular Board Meeting Minutes – After revisions made per review with Steve, these were emailed out to the Board for review in advance - **Motion made by Brad to accept as presented; Second by Paula; no further Discussion; Vote unanimous; Motion carried.**

III. **Treasurer's Reports**

Treasurer, Brad Kahler

- ✓ Current Reports covering from last meeting to date: Reconciliation Summary and Detail, Profit & Loss Budget Performance, US Bank Transaction Journals, Balance Sheet – Reviewed deposits, Reviewed US Bank transactions, Report of donations was emailed to all Board Members- **Motion made by Steve to accept as presented; Second by John; no further Discussion; Vote unanimous; Motion carried.** Sue to sign Reconciliation Summary.

IV. **Operations Reports**

Andy Fischer, Tim Cramblit, Brad Kahler

- ✓ Various Items/Activities
 - Personnel – Lindsay Lowen is a certified EMT out of Eugene and is coming Wednesday for an orientation and should start soon after.
 - Training – Asked about potential First Aid/ AED Training and Andy said he will confer with James and Dillon from Crescent Fire. Mike Dolan will soon be trained on apparatus.
 - Maintenance – Working on housekeeping items such as locker consolidation.
 - Recertification – Occurs every 3 years, due in 6 months; Tim explained process.
 - Grants – Summary received and put into record, Tim covered highlights.
 - Projects, etc. – Board Members encouraged to take SDAO training to continue our 10% discount. Tim will send out information to all.
 - Calls – Freezing weather led to 4 MVAs (Motor Vehicle Accidents), no real injuries, all weather related.
 - Volunteers – Running low on gear, Brad proposed plan for T-shirts, sweatshirts, hats and, possibly nametags so they can be returned and reused if volunteer leaves. Should be approximately \$4,000.
- ✓ Community, Region Events
 - Candlelighters took place on March 27th and was a success

V. **Unfinished Business**

Brad Kahler

- ✓ Diamond Peaks Well Situation – Well pump will likely never go back, may use this pump for Staff Housing.
 - We need another person to understand the pump layout – Fire Station & Staff Housing tanks with a 2nd tank for Fire Station to come this budget year hopefully. Need a pump/well company. Steve will provide contact information for C&M Pump at Glenwood.

VI. **New Business**

All

- ✓ Renewal of Local Option Levy
 - Town Hall Meeting confirmed to be Tuesday, May 3rd from 5:00 – 6:00. Information regarding the Levy provided.

VII. **Good of the Order**

All

- ✓ Budget Committee – Sue will call Walker Rim Riders members for potential committee members.
- ✓ Pest Management Company will be in area July 22nd.

VIII. **Confirm next meeting and Adjournment**

- ✓ The next Regular Board Meeting will be held Thursday, April 21, 2022 @ 2:00pm in the Central Cascades Fire & EMS District Community Service Center.
- ✓ Meeting adjourned @ 15:05.

Steve Stewart, President

File: Meeting Agenda
Secretary's Report
Treasurer's Reports
Misc. Operations Activities Report
Grants Status Report
2022 CCF & EMS Operations Levy Information