



CENTRAL CASCADES FIRE & EMS

Regular Board Meeting Minutes

September 17, 2026

Please turn cell phones to **SILENT** or **OFF**

Recording was started.

I. Opening of Meeting

President, John Gartland

- ✓ Meeting called to Order @ 5:00 pm/Welcome
- ✓ Pledge of Allegiance
- ✓ Roll Call – 5 Board Members present
 - John Gartland, President
 - Mike Dolan, Vice President
 - Sue Ward, Secretary
 - Brad Kahler, Treasurer
 - Paula Elissondoberry, Director
- Also in attendance:
 - Tim Cramblit, Deputy Chief
 - Andy Fischer, Training Officer
 - James Wilson, Crescent RFPD Chief
 - Mark Russell, Budget Committee/ Community Member
- ✓ Agenda Review/Additions – none.
- ✓ President's Items & Correspondence – none.
- ✓ Request for Public Comments – none.

II. Secretary's Report

Secretary, Sue Ward

- ✓ August 20, 2026 Regular Board Meeting Minutes – These were emailed out to the Board for review in advance. **Motion made by Mike to accept Secretary's Report; Second by Paula; no further Discussion; Vote unanimous (John, Mike, Sue, Brad, & Paula); Motion carried.**

III. Treasurer's Report

Treasurer, Brad Kahler

- ✓ Reviewed Current Reports - Reconciliation Report includes the Summary & Detail through 09/03/2026; Local Government Investment Group Account List thru 09/12/2026 (\$100,000 not held in reserve moved to checking account); US Bank Journal thru 08/22/2026 (discussion of a couple of expenses); Monthly and Yearly Profit & Loss Statement for 2026 - 2027 thru 09/12/2026. Discussion of how the income generated by 2 fires we supported was/ will be dispersed. **Motion made by Paula to accept Treasurer's Report as presented; Second by Sue; no further Discussion; Vote unanimous (John, Mike, Sue, Brad, & Paula); Motion carried.** Sue signed the Reconciliation Report.

IV. **Operations Reports**

Andy Fischer, Tim Cramblit, Brad Kahler et al

- ✓ Various Items/Activities
 - Andy – Reviewed the monthly Training Officer’s Report. (Attached).
 - Tim – Reviewed the monthly Operations Report. (Attached). Tim advised of the meeting with Rex Hughes and that the decontaminating turnout process uses liquid carbon dioxide.
- ✓ Community/Region Events
 - Labor Day Pancake Breakfast was a success and a written recap was provided to all.
 - Bingo will be at the Community Center on September 24th, 2026.
 - Harvest Carnival will be at the Crescent Library on October 30th, 2026.
 - Trunk or Treat will be at the Gilchrist Mall on October 31st, 2026.

V. **Unfinished Business**

All

- ✓ Joint Operations status – Discussion regarding the Attorney conflict of interest waiver request, and a conversation that was had with James, John, and Ross Williamson regarding that, with names of potential attorneys for CCF&EMS offered if we felt we needed our own. After additional discussion, our Board agreed that our Chief, Brad, would sign the waiver. A draft IGA between Crescent RFPD and Central Cascades Fire & EMS was provided for review, with a request that any proposed changes be directed to James within the next 10 days.
- ✓ Employee Handbook and Board Policies – Once the IGA is resolved, we will work on these as a united agency.
- ✓ Network Cameras/Switch – Making progress monthly.
- ✓ Cadet Policies/ Best Practices – Keep this on the agenda for approval. Sue to bring a dated version marked “FINAL”.

VI. **New Business**

All

- ✓ Mike will be attending the SDAO Conference in February.

VII. **Good of the Order** - none

VIII. **Public Comments** - none

IX. **Confirm Next Meeting & Adjournment**

- ✓ The next Regular Board Meeting will be held on Thursday, October 15, 2026 @ 5:00 pm. **Motion made by Mike to adjourn the meeting; Second by Paula; no further Discussion; Vote unanimous (John, Mike, Sue, Brad, & Paula); Motion carried.** Meeting adjourned @ 6:09 pm.

John Gartland, President

File: Meeting Agenda
Secretary’s Report
Treasurer’s Reports
Training Officer’s Report – Training, Personnel, Calls
CCF Board Report – Operations, Grants
Labor Day Pancake Breakfast Recap
IGA Draft
Cadet Policies/Best Practices