



CENTRAL CASCADES FIRE & EMS

Regular Board Meeting Minutes

April 20, 2023

Cell Phones and/or Pagers – Please turn to **SILENT** or **OFF**

I. **Opening of Meeting**

Vice President, John Gartland

- ✓ Meeting called to Order @ 14:03/Welcome – Recording started
- ✓ Pledge of Allegiance
- ✓ Roll Call – 5 Board Members present
 - Steve Stewart, President – by Zoom
 - John Gartland, Vice President
 - Sue Ward, Secretary
 - Brad Kahler, Treasurer
 - Paula Elissondoberry, Director
- Also in attendance:
 - Tim Cramblit, Deputy/Division Chief – by Zoom
 - Andy Fischer, Training Officer
 - Bill Gibbs, Community Member arrived at 14:45
- ✓ Agenda Review/Additions – none.
- ✓ President's Items and Correspondence – WHA Insights – schedule to review property schedule to insure accuracy, removed 1291 from policy; SAIF will be handling Worker's Compensation insurance.

II. **Secretary's Report**

Secretary, Sue Ward

- ✓ March 16, 2023 Regular Board Meeting Minutes – After revisions made per review with Steve and John, these were emailed out to the Board for review in advance - **Motion made by Brad to accept Secretary's Report as presented; Second by Paula; no further Discussion; Vote unanimous; Motion carried.**

III. **Treasurer's Reports**

Treasurer, Brad Kahler

- ✓ Reviewed Current Reports from last meeting to date: Reconciliation Summary and Detail through 03/31/2023; US Bank Transaction Journal, Balance Sheet, and Profit & Loss Budget Performance through 04/13/2023. Discussion about the Physician who insures us, and writes our protocols, if we meet with him; Hughes Fire Equipment (1211 accident), reimbursed all but \$1,000; Tax Revenue; interest rate from the state has risen from 1% to 3% - **Motion made by Paula to accept Treasurer's Report as presented; Second by Sue; no further Discussion; Vote unanimous; Motion carried. Sue signed Summary.**

V. Operations Reports

Andy Fischer, Tim Cramblit, Brad Kahler

✓ Various Items/Activities

- Andy - Personnel/Training – Andy attended the National Fire Leadership Symposium for 2 days; good discussions about Recruitment/Retention of females, Fire Suppression. OVFA (Oregon Volunteer Firefighters Association) Conference will be in June which Andy and Mike will attend, Mike getting a scholarship and taking a Mobile Water Supply class, Andy to take Live Fire Instructor so that, with Crescent, will have proper staffing for Live Burns. Dillon has passed Advanced EMT and tested for Intermediate EMT, can now start IVs; Lindsay is testing for Paramedic in June. Dillon should complete Fire Academy by June; Crescent getting 3 students which may be training with CCF&EMS. Calls – 15: 8 Medical (4 @ Willamette Pass), 4 MVAs (1 Tesla), 1 Semi truck fire (with Chemult), 1 Outdoor Smoke Report, 1 Structure Fire (with Crescent). Discussion about electric car fires and the means to handle them. Andy took an online course about lithium battery fires. Vehicle blankets do not cool and fires can reignite, submersion of the vehicle may be only way. Protect exposures and wait it out. Banquet will be June 24th @ 5:00 pm. All apparatus in service. Cradlepoint hotspots installed to increase reception and service; headed toward to electronic documentation. Discussion on banquet and awards to be given.
- Tim - Reviewed Operations Report - Tim submitted 6 – 8 grants over last few months; touched on grants awarded and submitted. Took some online classes. Working with Eugene to dispose of surplus fire equipment. Microphone on Zoom equipment may need fixed or replaced. Tim to sign contract for Hi-Axle vehicle. Discussion of recruitment techniques and job description.
- Brad - Property – Bays are available for new vehicles. Garage for housing won't start until snow melts. Hunter Communications will put fiber in once snow melts.

✓ Community/Region Events

VI. Unfinished Business

Brad Kahler

- ✓ Annual Insurance – WHA vs Bancorp. Nothing further to report.

VII. New Business

All

- ✓ Buy Board Cooperative Purchasing – will use in lieu of going to bid on the programmable sign. Since the funds are federal, it's required that the governing body approve membership. **Motion made by Sue to become a member of Buy Board; Second by Paula; Discussion of types of items handled, freight, membership benefits; Vote unanimous; Motion carried.**

VIII. Good of the Order

- ✓ CLHA/OLHA/FS/CCF&EMS Pre-season Meeting – moved to June 2nd. If John's cabin is still not accessible, it will take place here.

IX. Confirm Next Meeting and Adjournment

- ✓ The next Regular Board Meeting will be held Thursday, May 18, 2023 @ 5:00 pm in the Central Cascades Fire & EMS District Community Service Center preceded by the Budget Committee Meeting @ 3:00 pm. Discussion of who to invite to be Budget Committee Members. Certificate of SDAO Membership.
- ✓ Meeting adjourned @ 15:12.

John Gartland, Vice President

File: Meeting Agenda
Secretary's Report
Treasurer's Reports
Board Report/Grant Status
Buy Board Purchasing Agreement/Information