



CENTRAL CASCADES FIRE & EMS

Regular Board Meeting Minutes

March 19, 2026

Please turn cell phones to **SILENT** or **OFF**
Recording was started.

I. Opening of Meeting

President, John Gartland

- ✓ Meeting called to Order @ 2:00 pm/Welcome
- ✓ Pledge of Allegiance
- ✓ Roll Call – 5 Board Members present
 - John Gartland, President
 - Mike Dolan, Vice President
 - Sue Ward, Secretary
 - Brad Kahler, Treasurer
 - Paula Elissondoberry, Director

Also in attendance:

- Tim Cramblit, Deputy Chief
 - Andy Fischer, Training Officer
 - JJ Ascencio, Engineer/ EMT, Recruitment & Retention Coordinator
 - Mark Russell, Budget Committee/ Community Member
 - Lindsay Lowen, Paramedic/ EMS Officer – by Zoom
 - Leslie Cook, Firefighter/ EMT-B/ Risk Reduction Officer – by Zoom
 - James Wilson, Crescent RFPD Chief
- ✓ Agenda Review/Additions – none.
 - ✓ President's Items & Correspondence – none.
 - ✓ Request for Public Comments – none.

II. Secretary's Report

Secretary, Sue Ward

- ✓ February 19, 2026 Regular Board Meeting Minutes – These were emailed out to the Board for review in advance. **Motion made by Paula to accept Secretary's Report with revisions; Second by Brad; no further Discussion; Vote unanimous (John, Mike, Sue, Brad, and Paula); Motion carried.**

III. Treasurer's Report

Treasurer, Brad Kahler

- ✓ Reviewed Current Reports - Reconciliation Report includes the Summary & Detail through 03/02/2026; Local Government Investment Group Account List thru 03/13/2026; US Bank Journal thru 03/13/2026; Monthly and Yearly Profit & Loss Statements for 2025-2026 thru 03/13/2026. **Motion made by Mike to accept Treasurer's Report as presented; Second by Paula; no further Discussion; Vote unanimous (John, Mike, Sue, Brad, and Paula); Motion carried.** Sue signed the Reconciliation Report. Brad discussed that he will have the preliminary budget to the Board by May 1st and that, due to changes in our insurance deductibles, we have a savings of \$1,398.

IV. **Operations Reports**

Andy Fischer, Tim Cramblit, Brad Kahler et al

- ✓ Various Items/Activities
 - Andy – Reviewed the monthly Training Officer’s Report. (Attached)
 - James – The June 27, 2026, Awards Banquet will be a big event as Crescent has students graduating as well as new ones coming into the program.
 - Tim – Reviewed monthly Operations Report. (Attached) 2026 ODF/VFC Grant to be applied for.
 - Leslie – Will be attending upcoming HOA meetings.
 - Brad – Looking into the option of installing solar panels, including a generator upgrade, with the goal of funding with grant money.
 - Lindsay – Nothing to report.

V. **Unfinished Business**

All

- ✓ Ethics Law Policy/ Food & Beverage clarification in HB 4161 – “To be clear, food and beverages are fully exempt. The \$100 annual limit applies only to merchandise.”
- ✓ Social Media & Networking Policy DRAFT review – some aspects belong in Employee Handbook, and some belong in a Board Policy. James and Sue to review.
- ✓ Network Cameras/Switch – There will be another app for viewing the new cameras once installed.
- ✓ Cadet Policies/ Best Practices – Andy emailed us to review and provide feedback by the next meeting.
- ✓ Central Cascades and Crescent Rural Boards Workshop will follow next month’s meeting @ 6:00 pm.

VI. **New Business**

All

- ✓ Public Meeting – Notice timeline was reviewed, and we agreed to use our existing timeframe. Chief Kahler will address any complaints. We will post notices here and at the Post Office.
- ✓ Walker Rim Riders requested permission to have alcohol at some Community Center events. After discussion, we decided to maintain our no-alcohol policy.

VII. **Good of the Order**

- ✓ Recruitment – JJ spoke about working with Klamath Falls and Willamette Valley School Districts and will staff an informational booth when school starts again.

VIII. **Public Comments**

- ✓ None.

IX. **Confirm Next Meeting & Adjournment**

- ✓ The next Regular Board Meeting will be held on Thursday, April 19th, 2026 @ 5:00 pm, followed by the Joint Central Cascades & Crescent Rural Boards Workshop @ 6:00 pm. **Motion made by Mike to adjourn the meeting; Second by Paula; no further Discussion; Vote unanimous (John, Mike, Sue, Brad, and Paula); Motion carried.** Meeting adjourned @ 3:44 pm.

John Gartland, President

File: Meeting Agenda
Secretary’s Report
Treasurer’s Reports
Training Officer’s Report – Training, Personnel, Calls
CCF Board Report – Operations, Grants
Social Media & Networking Policy DRAFT
Cadet Policies/ Best Practices DRAFT