



CENTRAL CASCADES FIRE & EMS

Regular Board Meeting Minutes

May 18, 2023

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I. **Opening of Meeting**

President, Steve Stewart

- ✓ Meeting called to Order @ 14:03/Welcome – Recording started
- ✓ Pledge of Allegiance
- ✓ Roll Call – 5 Board Members present
 - Steve Stewart, President
 - John Gartland, Vice President
 - Sue Ward, Secretary
 - Brad Kahler, Treasurer
 - Paula Elissondobby, Director
- Also in attendance:
 - Tim Cramblit, Deputy/Division Chief
 - Andy Fischer, Training Officer
 - Mark Russell, Community Member
- ✓ Agenda Review/Additions – SAIF (New Business), SDAO Best Practices (New Business), Pancake Breakfast (Good of the Order).
- ✓ President's Items and Correspondence – The Communique' (Winter 2023), WHA Insurance Flier.

II. **Secretary's Report**

Secretary, Sue Ward

- ✓ April 20, 2023 Regular Board Meeting Minutes – After revisions made per review with Steve and John, these were emailed out to the Board for review in advance. Discussion about Dr. Mathew Eschelbach, and that he does not insure us but, rather, we pay a portion of his insurance - **Motion made by Brad to accept Secretary's Report as presented; Second by Paula; no further Discussion; Vote unanimous; Motion carried.**

III. **Treasurer's Reports**

Treasurer, Brad Kahler

- ✓ Reviewed Current Reports from last meeting to date: Reconciliation Summary and Detail through 04/30/2023; US Bank Transaction Journal, Balance Sheet, and Profit & Loss Budget Performance through 05/16/2023. \$1,000 deductible from accident received after print of reports, some discussion of detail report - **Motion made by Steve to accept Treasurer's Report as presented; Second by John; no further Discussion; Vote unanimous; Motion carried. Sue signed Summary.**

V. Operations Reports

Andy Fischer, Tim Cramblit, Brad Kahler

- ✓ Various Items/Activities
 - Andy - Personnel/Training – reviewed Andy’s report - OVFA (Oregon Volunteer Firefighters Association) Conference will be in June which Andy and Mike will attend. Dillon has also passed Advanced EMT (AMET) and is just waiting for the rest of his class to finish. Calls – 9: 3 Medical, 1 alarm at the USFS building that was disregarded, 1 MVA, 1 Vehicle Fire (Mike Dolan & Chief James Wilson responded), 1 Outdoor Smoke Report, 2 Structure Fires (with Crescent). Banquet will be June 24th @ 5:00 pm (gathering) & 6:00 pm (dinner). Formal invitations to go out soon. Awards have been ordered and most are received.
 - Tim - Reviewed last Operations Report – Did not get OSFM Capacity/Staffing Grant, we did get the OSFM Summer Staffing Grant for \$35,000, we did get the OORH (Oregon Office of Rural Health) HERO (Helping EMS in Rural Oregon) Grant for \$2,500, have not heard anything regarding the DPSST (Department of Public Safety Standards & Training) Grant, found information on a USDA Water Supply Grant and will submit within 3 weeks.
 - Brad – Working on the budget.
- ✓ Community/Region Events – see Good of the Order.

VI. Unfinished Business

Brad Kahler

- ✓ Annual Insurance – Still with WHA. Workers Comp is moving to SAIF, and there might be a different way of calculating it. Brad realized that volunteers that were paid will reap a credit for their volunteer hours. Board Members are covered for official Board activities and during meetings. We will take our own vehicles to the banquet. MASA and Life Flight will be renewed in September and it is up to us to be sure our information is correct.

VII. New Business

All

- ✓ SAIF – already discussed above.
- ✓ SDAO – 2023 Best Practices flier passed out and discussed. Sue will take the SDAO/SDIS Vector Solutions Training, Safety Management: Emergency Action Plans.

VIII. Good of the Order

- ✓ CLHA/OLHA/FS/CCF&EMS Potluck moved to June 2nd at John Gartland’s cabin. All are welcome.
- ✓ Fiber to be aerial across Hwy 58, then be buried before reaching tower. Discussion occurred about where we are in the process. A letter of support will be written by John and sent to us so we can all submit one.
- ✓ Pancake Breakfast – Walker Rim Riders will no longer be hosting this. A suggestion is that Crescent RFPD and Central Cascades Fire & EMS will team up to put it on as usual and split the profits for volunteer funds. We will likely make a new banner with both department logos on it. Consensus of our Board to continue this tradition with Crescent RFPD’s assistance.

IX. Confirm Next Meeting and Adjournment

- ✓ The next Regular Board Meeting will be held Thursday, June 15, 2023 @ 5:00 pm in the Central Cascades Fire & EMS District Community Service Center preceded by the Budget Hearing Meeting @ 3:00 pm.
- ✓ Meeting adjourned @ 18:06.

Steve Stewart, President

File: Meeting Agenda
Secretary’s Report
Treasurer’s Reports
Board Report/Grant Status
Andy’s Report
SDAO 2023 Best Practices