



CENTRAL CASCADES FIRE & EMS

Regular Board Meeting Minutes

August 20, 2026

Please turn cell phones to **SILENT** or **OFF**

Recording was started.

I. **Opening of Meeting**

President, John Gartland

- ✓ Meeting called to Order @ 5:00 pm/Welcome
- ✓ Pledge of Allegiance
- ✓ Roll Call – 5 Board Members present
 - John Gartland, President
 - Mike Dolan, Vice President
 - Sue Ward, Secretary
 - Brad Kahler, Treasurer
 - Paula Elissondoberry, Director
- Also in attendance:
 - Tim Cramblit, Deputy Chief
 - Andy Fischer, Training Officer
 - Leslie Cook, Fire Fighter/ EMT-B/ Fire Fuels Mitigation Coordinator
 - James Wilson, Crescent RFPD Chief
 - Mark Russell, Budget Committee/ Community Member
- ✓ Agenda Review/Additions – none.
- ✓ President's Items & Correspondence –
 - Thank-you card from TAVF (Take A Vet Fishing) for loan of tables and chairs for their event.
 - Letter from Kate & Jim Mattimore with \$5,000 donation. Thank-you letter has already been sent.
- ✓ Request for Public Comments – none.

II. **Secretary's Report**

Secretary, Sue Ward

- ✓ July 16, 2026 Regular Board Meeting Minutes – These were emailed out to the Board for review in advance. **Motion made by Paula to accept Secretary's Report; Second by Mike; no further Discussion; Vote unanimous (John, Mike, Sue, Brad, & Paula); Motion carried.**

III. **Treasurer's Report**

Treasurer, Brad Kahler

- ✓ Reviewed Current Reports - Reconciliation Report includes the Summary & Detail through 08/03/2026 (confirmation that Thank-you letters sent for donations); Local Government Investment Group Account List thru 08/14/2026; US Bank Journal thru 07/20/2026 (discussion of a couple of expenses); Monthly and Yearly Profit & Loss Statement for 2026 - 2027 thru 08/14/2026. **Motion made by Sue to accept Treasurer's Report as presented; Second by Paula; no further Discussion; Vote unanimous (John, Mike, Sue, Brad, & Paula); Motion carried.** Sue signed the Reconciliation Report.

IV. **Operations Reports**

Andy Fischer, Tim Cramblit, Brad Kahler et al

✓ Various Items/Activities

- Andy – Reviewed the monthly Training Officer's Report. (Attached). Discussed the revenue generated by the conflagrations, how it is calculated, and how firefighters are compensated.
- Tim – Reviewed the monthly Operations Report. (Attached)
- John – Asked for an update about Rex Hughes (Hughes Fire Equipment) and the decontamination of our gear. Tim is meeting with him the next morning.
- Brad/James – They are working on a \$2,500 matching SDAO grant that will allow for upgrading of security, including a video doorbell.
- Leslie – Advised that there have been 56 assessments, 6 invoices completed, and 7 more pending. Approximately 40 assessments remain, with a target of 10% participation. We have requested an extension of time, or we will ask for an amendment to allow the remaining money to be used to purchase equipment that the public can use themselves for fuel mitigation.

✓ Community/Region Events

- Labor Day Pancake Breakfast – Everything is moving along towards a successful event. Thrivent support has been secured. The Town Planner online newsletter was discussed.
- La Pine Oktoberfest will be September 10th, 2026.
- Bingo will be at the Community Center on August 27th, 2026.

V. **Unfinished Business**

All

- ✓ Joint Operations status (Attached) – James asked for clarification on what should be provided to our Board by Crescent RFPD. An apparatus list, including age and mileage, and their budget were discussed.
- ✓ Employee Handbook and Board Policies – Sue to bring the SDAO example completed with our information.
- ✓ Network Cameras/Switch – James explained the camera upgrade and how they will work.
- ✓ Cadet Policies/ Best Practices – John and Sue will review and revise for next Board Meeting.
- ✓ GEMT (Ground Emergency Medical Transport) Funding Status – James advised that our letter of support was submitted along with others and that there is a recent legislative letter.

VI. **New Business**

All

VII. **Good of the Order** - none

VIII. **Public Comments** - none

IX. **Confirm Next Meeting & Adjournment**

- ✓ The next Regular Board Meeting will be held on Thursday, September 17, 2026 @ 5:00 pm. **Motion made by Sue to adjourn the meeting; Second by Brad; no further Discussion; Vote unanimous (John, Mike, Sue, Brad, & Paula); Motion carried.** Meeting adjourned @ 5:55 pm.

John Gartland, President

File: Meeting Agenda
Secretary's Report
Treasurer's Reports
Training Officer's Report – Training, Personnel, Calls
CCF Board Report – Operations, Grants
Joint Operations Timeline