CENTRAL CASCADES FIRE & EMS

Regular Board Meeting Minutes

July 16, 2026

Please turn cell phones to **SILENT** or **OFF**

Recording was started.

I. ***Opening of Meeting*** ***President, John Gartland***

- ✓ Meeting called to Order @ 5:02 pm/Welcome
- ✓ Pledge of Allegiance
- ✓ Roll Call – 5 Board Members present
  - John Gartland, President
  - Mike Dolan, Vice President
  - Sue Ward, Secretary – by Zoom
  - Brad Kahler, Treasurer
  - Paula Elissondoberry, Director

  Also in attendance:
  - Tim Cramblit, Deputy Chief – by Zoom
  - James Wilson, Crescent RFPD Chief
  - Mark Russell, Budget Committee/ Community Member – by Zoom
- ✓ Agenda Review/Additions – Copying, Water Rescue, General Fire discussion.
- ✓ President's Items & Correspondence – OFDDA (Oregon Fire District Directors Association) GEMT (Ground Emergency Medical Transportation) call to action.
- ✓ Request for Public Comments – none.

II. ***Secretary's Report*** ***Secretary, Sue Ward***

- ✓ June 18, 2026 Budget Hearing Minutes - **Motion made by Brad to accept Secretary's Report with revisions; Second by Mike; no further Discussion; Vote unanimous (John, Mike, Sue, Brad, & Paula); Motion carried**.
- ✓ June 18, 2026 Regular Board Meeting Minutes – These were emailed out to the Board for review in advance. **Motion made by Mike to accept Secretary's Report; Second by Paula; no further Discussion; Vote unanimous (John, Mike, Sue, Brad, & Paula); Motion carried**.

III. ***Treasurer's Report*** ***Treasurer, Brad Kahler***

- ✓ Reviewed Current Reports - Reconciliation Report includes the Summary & Detail through 07/02/2026 (brief discussion on mileage that was paid to Lindsey Lowen for her extensive duties); Local Government Investment Group Account List thru 07/02/2026; US Bank Journal thru 06/23/2026 (noted that we now have a griddle that can be used at the Pancake Breakfast); Yearly Profit & Loss Statement for 2025-2026 thru 06/30/2026 discussed by line item. Klamath Co Turnover was discussed and explained. This next fiscal year may look different due to land potentially being assessed differently. Salaries are reviewed annually. **Motion made by Sue to accept Treasurer's Report as presented; Second by Paula; no further Discussion; Vote unanimous (John, Mike, Sue, Brad, & Paula); Motion carried.** Sue signed the Reconciliation Report.

IV. Operations Reports — ***Andy Fischer, Tim Cramblit, Brad Kahler et al***

- ✓ Various Items/Activities
  - James – Reviewed Andy's monthly Training Officer's Report as he is meeting with other Instructors to work on training props. (Attached) Week 1 was Driver Operator, week 2 was Basic Fire Skills, ending the week at Klamath Community College to utilize their drill grounds, and week 3 was Wildland Fire. The Awards Banquet was a great success, and we may have outgrown the Mohawk for next year. Videos are available on Facebook.
  - Tim – Reviewed the monthly Operations Report. (Attached) The 2026 DripDrop Hydration Giveback grant was received after the report was printed.
  - John – noted that Rex Hughes (Hughes Fire Equipment) came in before this meeting, talking about cleaning turnout gear using a new process and that he would comp some of ours. Tim will contact him to learn the details.
  - Brad – Leslie has 6 additional Fuel Mitigation assessments to do, and we submitted a request for an extension of time until the end of December.

V. Unfinished Business — ***All***

- ✓ Joint Operations status – The IGAs (InterGovernmental Agreements) are not back yet, and should be available at the August Board Meeting.
- ✓ Public Meetings Policy – Hold, and remove from agenda for now.
- ✓ Employee Handbook and Board Policies – Nothing on this.
- ✓ Since SDAO has a sample Employee Handbook, we will work on this next. Social Media & Networking Policy is already included in this.
- ✓ Network Cameras/Switch – Good progress on this project.
- ✓ Cadet Policies/ Best Practices – Sue typed them up, sent them to Andy for review, and will speak to him.

VI. New Business — ***All***

- ✓ Pancake Breakfast
  - Rinse and Repeat as in previous years.
  - Thrivent support should be on board per Tim.
- ✓ GEMT – James explained what GEMT funding looks like, and why a support letter would be important to send to maintain existing funds. **Motion made by Mike for CCF&EMS Board to send support letter; Second by Paula; no further Discussion; Vote unanimous (John, Mike, Sue, Brad, & Paula); Motion carried**.

*VII. **Good of the Order*** - none

*VIII. **Public Comments*** - none

*IX. **Confirm Next Meeting & Adjournment***

- ✓ The next Regular Board Meeting will be held on Thursday, August 20, 2026 @ 5:00 pm. **Motion made by Sue to adjourn the meeting; Second by Mike; no further Discussion; Vote unanimous (John, Mike, Sue, Brad, & Paula); Motion carried.** Meeting adjourned @ 6:28 pm.

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John Gartland, President

File: Meeting Agenda
Secretary's Report
Treasurer's Reports, including Klamath Co Turnover spreadsheet
Training Officer's Report – Training, Personnel, Calls
CCF Board Report – Operations, Grants
Cadet Policies/ Best Practices