CENTRAL CASCADES FIRE & EMS

Regular Board Meeting Minutes

October 15, 2026

Please turn cell phones to **SILENT** or **OFF**

Recording was started.

I. ***Opening of Meeting*** ***President, John Gartland***

- ✓ Meeting called to Order @ 5:00 pm/Welcome
- ✓ Pledge of Allegiance
- ✓ Roll Call – 5 Board Members present
  - John Gartland, President
  - Mike Dolan, Vice President
  - Sue Ward, Secretary
  - Brad Kahler, Treasurer
  - Paula Elissondoberry, Director

  Also in attendance:
  - James Wilson, Fire Chief
  - Tim Cramblit, Deputy Chief
  - Leslie Cook, Fire Fighter/ EMT-B/ Fire Fuels Mitigation Coordinator
  - Mark Russell, Budget Committee/ Community Member
- ✓ Agenda Review/Additions – none.
- ✓ President's Items and Correspondence – none.
- ✓ Request for Public Comments – none.

II. ***Secretary's Report*** ***Secretary, Sue Ward***

- ✓ September 17, 2026 Regular Board Meeting Minutes – These were emailed out to the Board for review in advance. **Motion made by Mike to accept Secretary's Report; Second by Paula; no further Discussion; Vote unanimous (John, Mike, Sue, Brad, & Paula); Motion carried**.

III. ***Treasurer's Report*** ***Treasurer, Brad Kahler***

- ✓ Reviewed Current Reports - Reconciliation Report includes the Summary & Detail through 10/02/2026 (thank you letter to be sent for Odell Lake HOA $1,000 donation); Local Government Investment Group Account List thru 10/09/2026; US Bank Journal thru 09/24/2026 (discussion of a couple of expenses); Monthly and Yearly Profit & Loss Statement for 2026 - 2027 thru 10/09/2026. **Motion made by Paula to accept Treasurer's Report as presented; Second by Mike; no further Discussion; Vote unanimous (John, Mike, Sue, Brad, & Paula); Motion carried.** Sue signed the Reconciliation Report.

IV. ***Operations Reports*** ***Andy Fischer, Tim Cramblit, Brad Kahler et al***

- ✓ Various Items/Activities
  - James – Reviewed the monthly Training Officer's Report for Andy Fischer. (Attached). Upcoming training opportunities include pipeline and natural gas training. Both agencies completed their 3-year DPSST audits. A 2026 Fire Season Summary was provided and reviewed.
  - Tim – Reviewed the monthly Operations Report. (Attached).
  - Leslie – Discussed recent Fuel Mitigation activity, including 2 recent invoices and 2 more expected; $39,000 of the grant used, with $21,000 potentially pending. The remaining $15,000 we hope to use to purchase fuel mitigation equipment that can be loaned to the community. An amendment to the original grant will be requested.
  - Brad – 1261 has an electrical issue to be dealt with. Our website was down for a short time, during which we learned it will be $3,000 annually, as our initial introductory period is over.
- ✓ Community/Region Events
  - Harvest Carnival will be at the Crescent Library on October 30th, 2026.
  - Trunk or Treat will be at the Gilchrist Mall on October 31st, 2026.
  - Fall Free Brush & Mulch Day at the Landfills and Transfer Stations on November 7th, 2026.

V. ***Unfinished Business*** ***All***

- ✓ Joint Operations status – A legal review of the Crescent RFPD and Central Cascades Fire & EMS IGA was completed, received back October 13th, and emailed out to all. There was a review of additions and revisions made. **Motion made by Mike to accept and sign the IGA; Second by Paula; Discussion proceeded; Vote unanimous (John, Mike, Sue, Brad, & Paula); Motion carried**.
- ✓ Cadet Policies/ Best Practices – These were reviewed with John, revised and emailed to all. **Motion made by Paula to accept this Final Draft; Second by Mike; no further Discussion; Vote unanimous (John, Mike, Sue, Brad, & Paula); Motion carried**.
- ✓ Network Cameras/Switch – This is a work in progress, with James spending more time here.
- ✓ Employee Handbook and Board Policies – Now that the IGA is resolved, we will work on these as a united agency, using the SDAO examples as a starting point.

VI. ***New Business*** ***All***

- ✓ Board Meeting Schedule/Times – There was a discussion on the pros and cons of the 2:00 vs. 5:00 start time. It was suggested we use 5:00 as a start time for November's meeting and discuss again.

VII. ***Good of the Order*** - none

VIII. ***Public Comments*** - none

IX. ***Confirm Next Meeting and Adjournment***

- ✓ The next Regular Board Meeting will be held on Thursday, November 19, 2026 @ 5:00 pm. **Motion made by Sue to adjourn the meeting; Second by Paula; no further Discussion; Vote unanimous (John, Mike, Sue, Brad, & Paula); Motion carried.** Meeting adjourned @ 6:28 pm.

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John Gartland, President

File: Meeting Agenda
Secretary's Report
Treasurer's Reports
Training Officer's Report – Training, Personnel, Calls, 2026 Fire Season Summary
CCF Board Report – Operations, Grants
IGA – Final, signed by Brad
Cadet Policies/Best Practices - Final