



CENTRAL CASCADES FIRE & EMS
Regular Board Meeting Minutes
February 17, 2022

Cell Phones and/or Pagers – Please turn to **SILENT** or **OFF**

- I. **Opening of Meeting** *President, Steve Stewart*
- ✓ Meeting called to Order @ 14:00/Welcome – Recording started
 - ✓ Pledge of Allegiance
 - ✓ Roll Call – 5 Board Members present
 - Steve Stewart, President
 - John Gartland, Vice President
 - Sue Ward, Secretary
 - Brad Kahler, Treasurer
 - Paula Elissondoherry, Director
- Also in attendance:
- Andy Fischer, Training Officer
 - James Wilson, Volunteer, Cell Tower Project Manager – via Zoom and rejoined @ 14:20
 - Mike Cook, Chiloquin Chief – via Zoom @ 14:33
- ✓ Agenda Review/Additions – none.
 - ✓ President’s Items and Correspondence – SDAO magazine, News & Risk Management Review Conference materials, Public Protection Survey thank-you.
- II. **Secretary’s Report** *Secretary, Sue Ward*
- ✓ January 20, 2022 Regular Board Meeting Minutes – After revisions made per review with Steve, these were emailed out to the Board for review in advance - **Motion made by Brad to accept as presented; Second by Paula; no further Discussion; Vote unanimous; Motion carried.**
- III. **Treasurer’s Reports** *Treasurer, Brad Kahler*
- ✓ Current Reports covering January and to date: Reconciliation Summary and Detail, Profit & Loss Budget Performance, US Bank Transaction Journals, Balance Sheet – Reviewed deposits, Reviewed US Bank transactions, \$100,000 moved to checking, Safer grant to be written by PARC Resources and will entail a \$1200 fee to provide a new perspective and increase chance of acceptance, reviewed audit which included \$123,500 for tower, \$224,000 of COVID money, and an increase in donations - **Motion made by Steve to accept as presented; Second by John; no further Discussion; Vote unanimous; Motion carried.** Sue signed Reconciliation Summary.

IV. **Operations Reports**

Andy Fischer, Brad Kahler, James Wilson

- ✓ Various Items/Activities
 - Personnel – Lindsay Lowen is a certified EMT out of Eugene and will begin in March. She is in the Background phase of hiring and will be on a 24 hour rotation. Shawn resigned as a volunteer from CCF&EMS.
 - Training – Hazmat Training to take place next two Saturdays in conjunction with Crescent Fire. Mike Dolan will begin training on pumping.
 - Communications – Four repeaters relocated from Odell Butte to Walker Mountain to mitigate \$1,200 monthly fee. Concerns have been voiced as this hampers radio text.
 - Maintenance - AED batteries in the community have been replaced and pads are to be replaced next. HVAC parts will be arriving on 2/24 to complete repairs. Main housing had a problem with condensation freezing.
- ✓ Community, Region Events
 - Candlelighters is on for February 27th and will not interfere with upcoming training as it takes place on Sunday. 18 families currently signed up and \$500 to be donated by each: Crescent Lake HOA and Odell Lake HOA.

V. **Unfinished Business**

Brad Kahler

- ✓ Diamond Peaks Well Situation – our pump is in storage per Chuck Baker and will likely not ever be reinstalled.

VI. **New Business**

All

- ✓ Renewal of Local Option Levy
 - Town Hall Meeting proposed and accepted to be Tuesday, May 3rd from 5:00 – 6:00. Last one was 5 years ago and all Board members should be in attendance. County Clerk confirms SEL 805 was published for 2 weeks with no comments received and SEL 803 is to be put on ballot.

VII. **Good of the Order**

All

VIII. **Confirm next meeting and Adjournment**

- ✓ The next Regular Board Meeting will be held Thursday, March 17, 2022 @ 2:00pm in the Central Cascades Fire & EMS District Community Service Center.
- ✓ Meeting adjourned @ 14:54.

Steve Stewart, President

File: Meeting Agenda
Secretary's Report
Treasurer's Reports
CCF&EMS Audit