



CENTRAL CASCADES FIRE & EMS

Regular Board Meeting Minutes

March 16, 2023

Cell Phones and/or Pagers – Please turn to **SILENT** or **OFF**

I. **Opening of Meeting**

Vice President, John Gartland

- ✓ Meeting called to Order @ 14:00/Welcome – Recording started
 - ✓ Pledge of Allegiance
 - ✓ Roll Call – 5 Board Members present
 - Steve Stewart, President – by Zoom
 - John Gartland, Vice President
 - Sue Ward, Secretary – by Zoom
 - Brad Kahler, Treasurer
 - Paula Elissondoberry, Director
- Also in attendance:
- Tim Cramblit, Deputy/Division Chief – by Zoom
 - Andy Fischer, Training Officer
- ✓ Agenda Review/Additions – none.
- ✓ President's Items and Correspondence – nothing new.

II. **Secretary's Report**

Secretary, Sue Ward

- ✓ February 16, 2023 Regular Board Meeting Minutes – After revisions made per review with Steve, these were emailed out to the Board for review in advance - **Motion made by Brad to accept Secretary's Report as presented; Second by Paula; no further Discussion; Vote unanimous; Motion carried.**

III. **Treasurer's Reports**

Treasurer, Brad Kahler

- ✓ Reviewed Current Reports from last meeting to date: Reconciliation Summary and Detail through 02/28/2023; US Bank Transaction Journal, Balance Sheet, and Profit & Loss Budget Performance through 03/10/2023. Noted was the \$1,255 longevity credit for our insurance. We have spent almost \$13,000 of our \$15,000 Building Maintenance budget with the building gable vents still needed. Inflation is beginning to affect us. **Motion made by Paula to accept Treasurer's Report as presented; Second by John; no further Discussion; Vote unanimous; Motion carried. Sue signed Summary.**

IV. **Operations Reports**

Andy Fischer, Tim Cramblit, Brad Kahler

- ✓ Various Items/Activities
 - Andy - Personnel/Training – Andy attended Winter Fire School, OVFA (Oregon Volunteer Firefighters Association) Conference is in June which Andy and Mike will attend; Andy is taking a Leadership Course at the National Fire Academy in April; Lindsay has hit the halfway point of the Paramedic Program; and Dillon is halfway through his Intermediate. Calls – 8: 6 Medical (4 @ Willamette Pass), 1 Outdoor Smoke Report, 1 Flue Fire.

- Tim/Brad - Grants – Tim has status on a few grants: submitted 2022 SAFER Grant for an additional Firefighter (\$283,900) which is 3 years of a fully funded position; we were reimbursed \$10,000 for last year’s VFA Grant and is beginning work on the current VFA Grant; not known yet if we received last year’s SAFER Grant for a Recruiting Officer; Type 3 Wildland Engine (\$450,000) submitted last month; looking for funding for the water system and the Staff Housing garage/maintenance building. Brad noted the SAFER Grant for last year still has \$88,000,000 yet to award; State Fire Marshal Grants for Staffing and the Engine Program still in the works. Tim noted the SPIRE Grant for the High Axle Rescue Vehicle has been awarded but we have no time-frame for receipt (approx. \$100,000).
- Brad - Property – 1211 still in shop and needs front end alignment. If we get a 2nd employee, we should look at a snow blower (approx. \$30,000) so it would pay for itself in 3-4 years.
- ✓ Community/Region Events
 - Walker Rim Riders – Candlelighters and Crescent Ski Race took place, Vintage event canceled.
 - Booking link on CCF&EMS website to reserve Community Room, Upstairs Room or Equipment Bays. Brad emailed HOAs to advise how they can reserve for upcoming meetings. Sue emailed the Public Use of District Facilities pdf to all Board Members.

V. Unfinished Business

Brad Kahler

- ✓ Annual Insurance Cost – All insurance paid for next year. It looks like SDIS Worker’s Comp will be turned over to SAIF. There is a request to get a second bid for a different broker; WHA vs Bancorp.
- ✓ Building Permit for garage ended up being a Commercial Permit and was more money. With lumber prices being lower, it may be offset with that savings.

VI. New Business

All

- ✓ Building Cameras – will need to rewire building for a larger server. It will take 3 days, cost approximately \$7,500, and we may be able to use Capital Outlay for this.
- ✓ Building Gable Vents – the plan is to replace both.

VII. Good of the Order

- ✓ Regional Risk Management Training, October 18th in Medford – Sue will attend and use complimentary registration for our District – approved by Board.
- ✓ John Gartland has been awarded the 2023 Bob Ervin Outstanding Leadership Award through National Forest Homeowners. Congratulations to him. Steve Stewart was recipient in 2022.
- ✓ CLHA/OLHA/FS/CCF&EMS Pre-season Meeting – May 12th with a backup date of June 2nd.
- ✓ Thanks to Paula for the acronym list.

VIII. Confirm Next Meeting and Adjournment

- ✓ The next Regular Board Meeting will be held Thursday, April 20, 2023 @ 2:00 pm in the Central Cascades Fire & EMS District Community Service Center. The May meetings begin with our Budget Committee Meeting @ 3:00 pm followed by the Regular Board Meeting at 5:00 pm. Budget Meeting notice has been posted at the Post Office.
- ✓ Meeting adjourned @ 15:02.

John Gartland, Vice President

File: Meeting Agenda
 Secretary’s Report
 Treasurer’s Reports