



CENTRAL CASCADES FIRE & EMS

Regular Board Meeting Minutes

August 21, 2025

Cell Phones &/or Pagers were turned to **SILENT** or **OFF**
Recording was started.

I. **Opening of Meeting**

President, John Gartland

- ✓ Meeting called to Order @ 5:01 pm/Welcome
- ✓ Pledge of Allegiance
- ✓ Roll Call – 5 Board Members present
 - John Gartland, President
 - Mike Dolan, Vice President
 - Sue Ward, Secretary
 - Brad Kahler, Treasurer
 - Paula Elissondoherry, Director

Also in attendance:

- Andy Fischer, Training Officer (joined @ 5:42pm after a call)
 - Lindsay Lowen, Paramedic /EMS Officer – by Zoom
 - Mark Russell, Budget Committee Community Member
- ✓ Agenda Review/Additions – none.
 - ✓ President's Items & Correspondence – none.
 - ✓ Request for Public Comments – none.

II. **Secretary's Report**

Secretary, Sue Ward

- ✓ July 17, 2025 Regular Board Meeting Minutes – These were emailed out to the Board for review in advance. A correction about attendance was made for June & was replaced on our website.
Motion made by Paula to accept Secretary's Report as presented; Second by Mike; no further Discussion; Vote unanimous (John, Mike, Sue, Brad, Paula); Motion carried.

III. **Treasurer's Report**

Treasurer, Brad Kahler

- ✓ Reviewed Current Reports from last meeting to date: Reconciliation Report includes the Summary & Detail through 07/31/2025; Local Government Investment Group Account List thru 08/17/2025; US Bank Journal detailing check #4798; Profit & Loss for 2025-2026 thru 08/17/2025; Details on payments to Leslie Cook, question on some entries on Transaction Journal, MASA expense will be moved from Board of Directors Expense to Insurance, CHOA check to be rec'd soon; **Motion made by Paula to accept Treasurer's Report as presented; Second by Mike; no further Discussion; Vote unanimous (John, Mike, Sue, Brad, Paula); Motion carried.** Sue signed the Reconciliation Report.

IV. **Operations Reports**

Andy Fischer, Brad Kahler

- ✓ Various Items/Activities
 - Andy - While on a call, we reviewed his Training Officer's report (attached).
 - It was noted that 12 calls were received with 2 having been mistoned.
 - Mike advises the community has noticed there has been a lot of training at our station.
 - Tim - not in attendance so no CCF Board Report attached or reviewed.
 - Brad confirms receipt of FEMA check.
 - Brad – Clarified that tax turnover will now be reflected in the month that it occurs. Noted.
 - Wildlife Camera Contract received & returned due to missing verbiage about backhaul to Willamette Pass.
 - New Homes – Brad notes that new homes do not go on the tax rolls until the January after a Certificate of Occupancy is received. Discussion on who is to pay if a fire occurs. Brad is gathering additional information from the OSFM.
 - Credit Card points – we have purchased a drone with the latest points, insurance has been notified, & we will be securing an FAA license as a result.
 - Wave runners owned by Brad could be loaned to the Department for the purpose of a Water Rescue class if the department pays the liability insurance.
- 5:42 pm - Andy back from a call
 - Andy confirms the Water Rescue Program would need Procedures & Policies, and is a Board decision. Andy will gather numbers on Water Rescues in our area.
- ✓ Community Region/Events
 - Labor Day Pancake Breakfast update by Sue – planning for 300
 - Supplies being purchased
 - Plenty of Volunteers

V. **Unfinished Business**

All

- ✓ SDAO/SDIS Checklists – described & compared both checklists.
- ✓ Paid Leave Oregon policy – Review of sample policy, which will be added to our existing leave policy 1-7-6 & brought to the September meeting as a DRAFT.
- ✓ Ethics Law Policy & Sample – Sue will bring copies to September meeting for all.
- ✓ Social Media & Networking Policy

VI. **New Business**

All

- ✓ Network Cameras/Switch – Communication with James shows he may be splicing cable this weekend.

VII. **Good of the Order**

VIII. **Public Comments**

IX. **Confirm Next Meeting & Adjournment**

- ✓ The next Regular Board Meeting will be held Thursday, September 18, 2025 @ 5:00 pm & facilitated by VP Mike Dolan due to John being out of town. Dr. Galapin may Zoom into October meeting.
- ✓ Meeting adjourned @ 6:18 pm.

Mike Dolan, Vice President

File: Meeting Agenda
Secretary's Report
Treasurer's Reports
Training Officer's Report – Training/Personnel, Calls