



CENTRAL CASCADES FIRE & EMS

Regular Board Meeting Minutes

April 16, 2026

Please turn cell phones to **SILENT** or **OFF**
Recording was started.

I. Opening of Meeting

President, John Gartland

- ✓ Meeting called to Order @ 5:00 pm/Welcome
- ✓ Pledge of Allegiance
- ✓ Roll Call – 5 Board Members present
 - John Gartland, President
 - Mike Dolan, Vice President
 - Sue Ward, Secretary
 - Brad Kahler, Treasurer
 - Paula Elissondoberry, Director
- Also in attendance:
 - Tim Cramblit, Deputy Chief
 - Andy Fischer, Training Officer
 - Mark Russell, Budget Committee/ Community Member
 - Lindsay Lowen, Paramedic/ EMS Officer – by Zoom
 - James Wilson, Crescent RFPD Chief
- ✓ Agenda Review/Additions – none.
- ✓ President's Items & Correspondence – Invitation to Walker Range meeting on April 24, 2026.
- ✓ Request for Public Comments – none.

II. Secretary's Report

Secretary, Sue Ward

- ✓ March 19, 2026 Regular Board Meeting Minutes – These were emailed out to the Board for review in advance. **Motion made by Paula to accept Secretary's Report with revisions; Second by Mike; no further Discussion; Vote unanimous (John, Mike, Sue, Brad, and Paula); Motion carried.**

III. Treasurer's Report

Treasurer, Brad Kahler

- ✓ Reviewed Current Reports - Reconciliation Report includes the Summary & Detail through 04/02/2026; Local Government Investment Group Account List thru 04/16/2026; US Bank Journal thru 04/10/2026; Monthly and Yearly Profit & Loss Statements for 2025-2026 thru 04/10/2026. **Motion made by Mike to accept Treasurer's Report as presented; Second by Paula; no further Discussion; Vote unanimous (John, Mike, Sue, Brad, and Paula); Motion carried.** Sue signed the Reconciliation Report. Brad noted that the fee to our physician will be reissued because the original check was not cashed in time and expired.

IV. **Operations Reports**

Andy Fischer, Tim Cramblit, Brad Kahler et al

- ✓ Various Items/Activities
 - Andy – Reviewed the monthly Training Officer’s Report. (Attached) Possible new volunteer named Rachael from Oakridge.
 - Tim – Reviewed monthly Operations Report. (Attached) 2026 ODF/VFC & 2026 OSFM Summer Staffing Grants were applied for.
 - Brad – Vehicle 1252 is nearly complete and just waiting on a bumper. Leslie met with Diamond Peaks HOAs and has had some Fuel Reduction submissions. Echo is also learning to submit documents with the SAM Registry ID#.
 - Lindsay – Nothing to report.
 - John – Reviewed the Walker Rim Rider letter following our decision not to change the Facilities' No Alcohol Policy.

V. **Unfinished Business**

All

- ✓ Public Meetings Policy – Reviewed and noted that Executive Session verbiage is near the end of the policy, and additional verbiage is included in the Board Meetings policy 1-2-6.
- ✓ Ethics Law Policy/ Food & Beverage was clarified per the 2026 Legislative Summary emailed to us.
- ✓ Social Media & Networking Policy DRAFT review – some aspects belong in Employee Handbook, and some belong in a Board Policy. James and Sue to review.
- ✓ Network Cameras/Switch – Good progress on this project.
- ✓ Cadet Policies/ Best Practices – Andy emailed us to review and provide feedback by the next meeting.

VI. **New Business**

All

- ✓ Streamline’s DocAccess webinar was attended by Brad and Sue. This tool will make our website PDFs WCAG (Web Content Accessibility Guidelines) compliant. Quote received of \$3,000 for 5000 pages.

VII. **Good of the Order**

- ✓ We confirmed that there will be a burger potluck following the May 21st Budget Committee Meeting and a brisket potluck following the June 18th Budget Hearing.

VIII. **Public Comments**

- ✓ None.

IX. **Confirm Next Meeting & Adjournment**

- ✓ The next Regular Board Meeting will be held on Thursday, May 21st, 2026 @ 5:00 pm, preceded by the Budget Committee Meeting @ 3:00 pm. **Motion made by Paula to adjourn the meeting; Second by Mike; no further Discussion; Vote unanimous (John, Mike, Sue, Brad, and Paula); Motion carried.** Meeting adjourned @ 5:52 pm.

John Gartland, President

File: Meeting Agenda
Secretary’s Report
Treasurer’s Reports
Training Officer’s Report – Training, Personnel, Calls
CCF Board Report – Operations, Grants
Public Meetings Policy DRAFT
Social Media & Networking Policy DRAFT
Cadet Policies/ Best Practices DRAFT